



A Supportive Community for All

31951 W. Bird Street, Carnation, WA 98014

<https://asupportivecommunityforall.org/>

Jody Miesel, 425-221-2179

jody@asupportivecommunityforall.org

Snoqualmie Valley Referral & Navigation Program Privacy Policy

Supportive Community for All ("SCFA") is committed to protecting your privacy. This Privacy Policy explains how we collect and use your personal information (your "**Information**"), including your healthcare information. Please read this Policy carefully.

Scope of this Policy

What is covered by this Policy

- This Privacy Policy applies to the SCFA (the "**Network**" or "**we**") and our collection, use, and sharing of your Information.

What is not covered by this Policy

- This policy does not cover the privacy practices of organizations other than SCFA, including organizations that participate in the Network (our "**Partners**") and may provide services to you.
- This policy does not cover Information obtained from you by any other organization or how it is used or shared.

Collection of Your Information

What Information we may collect about you

- We may collect your name, telephone number, address, and email to help us contact you.
- We may collect the names, telephone numbers, addresses, and email addresses of family members and care givers if you share them with us.
- We may collect your age, gender, race, ethnicity, or tribal enrollment status, and your finances, employment, or housing needs to help us determine services for which you are eligible and what might best meet your needs.

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- We may collect healthcare Information about you that is protected by state, tribal, and federal privacy laws, including Information about your medical providers, health conditions, and health needs and goals.

How we collect Information about you

- We may collect Information directly from you.
- We may collect Information from our Partners that provide your health care and/or community services.
- Our Partners are listed at <https://asupportivecommunityforall.org/>

Use and Sharing of Your Information

You will be asked by a Partner to sign a written authorization for us to collect Information about you, or to use or share your Information. Your written authorization will permit us to use your Information in the following ways.

To contact you

- We may use and share your Information with a Partner so they may contact you, a family member, or a care giver that you have shared with us.

To coordinate your services

- We may use your Information or share it with a Partner to determine your eligibility for a health or community service or refer you to receive services.
- We may use your Information or share it with a Partner, insurance or managed care company, government agency, utility company, or other organizations to assist in paying your bills, reduce debt, or qualify you for government benefits.

To operate the Network

- We may use your Information or share it with our service providers as necessary to run the Network, improve your care, or contact you when necessary.
- We may combine your Information with that of others in a way that does not identify you in order to evaluate our effectiveness, understand community needs, and help fill gaps in services.
- We may use and share your Information to deliver, provide, and/or improve our products and services.
- We will use and share your Information as necessary to meet our legal requirements.

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| Purposes for which we will not use your Information | <ul style="list-style-type: none">● We will only use your Information for fundraising efforts if combined with Information of others so you cannot be identified.● We will not use your Information for marketing or research.● We will not sell your Information. |
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How We Secure Your Information

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| Our practices | <ul style="list-style-type: none">● We take commercially reasonable steps to protect the privacy of the Information that we collect.● We use generally accepted standards of security to protect your Information from loss or misuse. |
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| No guarantee | <ul style="list-style-type: none">● No security measure is foolproof, and no method of data storage or transmission can be guaranteed against unauthorized access, interception, or misuse.● We cannot guarantee complete security of any Information that we collect, store, or share.● We cannot prevent the use or misuse of your Information by other individuals or entities. |
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| If unauthorized access occurs | <ul style="list-style-type: none">● We or the appropriate Partner will notify you promptly, in accordance with applicable laws, if any known breach occurs that may have compromised the privacy or security of your Information. |
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Your Rights

You may have certain rights to the Information that our Partners provide to us about you. These rights may include the following, and may depend on the specific policies and procedures of our Partners.

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| Get a copy of your Information | <ul style="list-style-type: none">● You may request a copy of the Information we have about you. |
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Ask us to limit what we use or share

- You can ask us not to use or share certain Information about you.
- We may say "no" to your request, but we will tell you why.

Ask us to correct your Information

- You can ask us to correct Information about you that you think is incorrect or incomplete.
- We may say "no" to your request, but we will tell you why.

Request confidential communications

- You can ask us to contact you in a specific way (for example, using your home or office phone) or send mail to a different address to protect your privacy.
- We will say "yes" to all reasonable requests.

Get a listing of access

- You can ask for a list of who has accessed your Information.

Get a copy of this notice

- You can ask for a paper copy of this notice at any time.

Make a complaint if you feel your rights are violated

- You can complain if you feel we have violated your rights by calling 425-229-2179.
- We will not retaliate against you for filing a complaint.

Changes to this Notice

From time to time, we may revise this Policy to address new issues or changes to our practices. Please check this Policy periodically to see if there have been any revisions. If you have any questions or concerns about our privacy policies, please contact Program Director Jody Miesel at jody@asupportivecommunityforall.org.

Effective date: March 19, 2021